

Special Meeting
January 1, 2008
12:00 PM

Present: Supervisor Thompson
Town Clerk Mevec
Councilperson Miranda
Councilperson Blodgett
Councilperson Blaisdell
Councilperson Saul
Town Attorney Craig
Highway Supt. Forbes
Comptroller Glastetter
Judge Thomas
Judge Calderon

Swearing in of elected officials.

Meeting called to order by Supervisor Thompson.

Pledge to the Flag by Judge Calderon.

Resolution #1 introduced by Blodgett seconded by Saul approving the following contributions and approving the Supervisor to sign such contracts:

Ballston Spa Senior Citizens	\$15,000.00
Ballston Recreation Commission	17,000.00
Ballston Spa Library	41,000.00
Ballston Spa Area Community Center, Inc	17,000.00
Ballston Spa Swimming Pool	16,000.00
Village of Ballston Spa	
Falling Leaves Festival	1,500.00
Family Fun Day	4,000.00
Winterfest (for fireworks)	1,500.00
Easter Egg Hunt	250.00
Friends of the Kayaderosseras	1,500.00
Brookside Museum	2,500.00
American Legion	500.00
VFW	500.00
Wood Waste Reduction Services	2,500.00 per 8 hrs
Miss Scotties Softball	2,000.00
Junior Baseball	2,000.00
BACC Playground	6,000.00
Gary Robinson	80.00/hr

Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Resolution adopted.

Motion by Saul seconded by Blodgett authorizing the Supervisor to sign the following two contracts with Saratoga County Office of the Aging: Nutrition Contract in the amount of \$1969.00 and the Transportation Contract in the amount of \$1969.00.
Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Motion carried.

Motion by Saul seconded by Blaisdell to appoint the following people to the planning Board: Benny Zlotnick, term ending 12/31/2014; Keith Leal as Chairman, term ending 12/31/2008; Barbara Kerr as Alternate, term ending 12/31/2008.
Miranda-abstained; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Motion carried.

Motion by Saul seconded by Miranda to appoint the following people to the Zoning Board; Mary Lou Festa, term ending 12/31/2012; Mary Lou Festa as Chairwoman, term ending 12/31/2008; James Cook as Alternate, term ending 12/31/2008.
Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Motion carried.

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Motion by Blodgett seconded by Saul to appoint Richard Gorman to the Ethics Board for a term ending December 31, 2012.

Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Motion carried.

Resolution #2 introduced by Miranda seconded by Saul to approve the following:

Ballston Journal & Daily Gazette	Official Town Newspaper
Wayne Howe	Multiple Building Inspector
Gerald Morris	Assistant Multiple Building Inspector

Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Resolution adopted.

Resolution #3 introduced by Blodgett seconded by Saul to adopt the 2008 Town of Milton Salary/Hourly Schedule per 2008 Town of Milton Budget.

Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Resolution adopted.

Resolution #4 introduced by Saul seconded by Blaisdell to establish regular Town Board Meetings on the fourth Wednesday of each month at 7:00 p.m. at the Town offices, 503 Geyser Road, Ballston Spa, New York.

Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Resolution adopted.

Resolution #5 introduced by Miranda seconded by Blodgett authorizing the Supervisor to invest Town funds in day to day accounts, certificates of deposit and to use the Ballston Spa National Bank and Adirondack Trust Co. as the Town depository of funds and to accept quotes for CD's.

Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Resolution adopted.

Resolution #6 introduced by Blodgett seconded by Miranda indicating that procurement policy has been reviewed and re-adopted by the Town Board.

Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Resolution adopted.

Resolution #7 introduced by Saul seconded by Blaisdell to accept appointments to the Town Committees by Supervisor Thompson as follows:

Budget Committee

Frank Thompson, Budget Officer
Hollis Blodgett
Martin Glastetter

Children's Fishing Tournament

Wilbur Trieble*
Raymond Elliott*
Hollis Blodgett
Frank Thompson
Eric Thompson
David Forbes
Russell Nowhitney

Cottrell Park

Peter Zacheus*
Valerie Miller
James Staulters
Darlene Delregno
William E. Reid

Disaster Preparedness

Wayne Howe*
Jeff Manning*
Frank Thompson
Matt Armer

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Highway

Town Board

Historic Structures and Places

Royann Blodgett
Gerry Morris
Michael Companion
Kristina Neddo
Wilbur Trieble
Scott Pedini
Allison Saul
Frank Blaisdell
Brenda Howe
Karen Staulters

Insurance

Hollis Blodgett
Allison Saul*

Water & Sewer

Board Members

Liaison to Planning Board

Frank S. Blaisdell

Liaison to Zoning Board

Allison Saul

Necessary School Board Meetings

Herb Peters

Office of the Aging

Frank Thompson
Richard Gorman

Open Space

Larry Woolbright*
Allison Saul
Hollis Blodgett
Mary Ann Morgan
Linda Butchino
Mark Ventra
Peter Hanson
John Battenfield
Eric Smassanow
Sanford Becker

Parks, Buildings & Grounds

Hollis Blodgett
Frank Thompson

Personnel

Hollis Blodgett
Joseph Miranda*
Mary Lou Festa (for Zoning Board Vacancies)
Wayne Howe (for Planning Board Vacancies)

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Senior Citizens
Frank Thompson
Frank Blaisdell

Senior Housing
Board Members

Storm Water Management
Jeff Manning*
Hollis Blodgett
Wayne Howe
David Forbes

Park & Recreation Committee
Rebecca Dreher
Frank Thompson
Allison Saul
Bob Kilinski
Anne Whittmore
Erin Reynolds
Dianne Marin

PILOT Committee
Frank Thompson
Hollis Blodgett

Town Center Committee
Hollis Blodgett
Allison Saul
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Town Gravel
Frank Thompson
David Forbes

Veterans
Robert Rivenburg
Frank Thompson
Martin Glastetter*

Web Site
Joe Miranda*
Hollis Blodgett
Anne Whittmore

Youth Bureau
Royann Blodgett

*Chair or Co-Chair

Resolution #8 introduced by Blodgett seconded by Saul to authorize mileage in the amount of .38 cents per mile for town officials while on Town Business, also food and lodging; and to purchase recyclable paper products.

Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Resolution adopted.

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Resolution #9 introduced by Blaisdell seconded by Saul authorizing the appointment of Martin Pozefsky to act as Attorney for the Planning Board and Zoning Board of Appeals and authorize Supervisor to sign a contract in the amount of \$8,128.00 for such services. Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Resolution adopted.

Resolution#10 introduced by Saul seconded by Blaisdell authorizing the appointment of James Craig to act as Attorney for the Town Board and to authorize the Supervisor to sign a contract in the amount of \$45,328.00 for such services.

Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Resolution adopted.

Motion by Miranda seconded by Blaisdell to appoint Hollis Blodgett as Deputy Supervisor at an annual salary of \$1,900.00.

Miranda-yes; Blodgett-abstained; Blaisdell-yes; Saul-yes; Thompson-yes. Motion carried.

Motion by Saul seconded by Blaisdell to authorize the Town to participate in the Village Winterfest and to further authorize the Highway Department to provide assistance to the Village for this program.

Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Motion carried.

Resolution #11 introduced by Blodgett seconded by Saul to authorize the Highway Superintendent to spend \$1,689,548.20 in Highway funds for general repairs and improvements.

Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Resolution adopted.

Motion by Miranda seconded by Blaisdell to approve the payment of annual dues of the \$1,199.00 to the Association of Towns.

Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Motion carried.

Motion by Saul seconded by Blodgett to appoint Jeff Manning as Deputy Highway Superintendent/Forman as recommended by Highway Supt. Forbes.

Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Motion carried.

Motion by Blaisdell seconded by Saul approving Town of Milton Highway Department to work with Village of Ballston Spa, Town of Galway, Town of Ballston and Town of Malta and Town of Greenfield, Town of Providence and any other municipalities on a Joint Municipal Understanding.

Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Motion carried.

Motion by Blodgett seconded by Thompson authorizing a Memorandum of Understanding at the request of the Highway Superintendent.

Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Motion carried.

Motion by Miranda seconded by Blodgett to authorize the Building Inspector to use his assigned vehicle for travel to and from work.

Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Motion carried.

Motion by Saul seconded by Blodgett authorizing an annual allotment of \$350.00 for clothing to be worn while conducting official business for the Building Inspector, Deputy Building Inspectors, Animal Control Officer, Enforcement Officer/Bailiff, with prior Board approval.

Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Motion carried.

Motion by Blodgett seconded by Saul authorizing an annual allotment of \$150.00 for Safety Steel-toed shoes.

Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Motion carried.

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Motion by Saul seconded by Blaisdell authorizing an annual allotment of \$200.00 for safety glasses every two years.
Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Motion carried.

Motion by Blodgett seconded by Miranda to approve the Town of Milton Zoning Fee Schedule and Permit Fees as presented as follows:

TOWN OF MILTON ZONING FEE SCHEDULE

The Town Board of the Town of Milton adopted on 01/02/07 the following schedule of fees for the administration and processing of applications for building, re-zoning, special permit, variances, site plans and subdivision plat approval, and related SEQR compliance.

MINOR SUBDIVISION (4 or less lots)

Sketch Plat Application	\$200.00 review
Final Approval	\$100.00 +\$50.00 per lot/dwelling
* Park & Recreation Fee	\$500.00 per lot/dwelling

MAJOR SUBDIVISION (5 or more lots)

Sketch Plat Application	\$500.00
Preliminary & Final Approval	\$250.00+\$100.00 per lot/dwelling
Preliminary & Final Approval	\$100.00 per lot/dwelling escrow account**
* Park & Recreation Fee	\$1000.00 per lot/dwelling

** The Planning Board may refer an application to its private consultants for review. Such consultants may include an engineer, planning consultant or other specialist necessary for the Board to make an informed decision. *Expenses incurred by the Town for this purpose shall be fair and reasonable and shall be reimbursed to the town by the applicant in the amount of the actual expense incurred. An escrow account of \$100.00 per lot/dwelling unit shall be established for this purpose at the time of preliminary plat application. Should escrow be depleted prior to final approval, additional monies must be deposited before review will continue.*

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* Payment in lieu of recreational land dedication for Subdivision & Site Plan

Major subdivision	\$1000.00 per lot/dwellingunit
Site Plan approved dwelling unit	\$1000.00 per dwelling unit
Minor subdivision	\$500.00 per lot/dwelling unit

In compliance with the Town’s Land Subdivision Regulations, land may be dedicated for park purposes if it is determined by the Planning Board, with the concurrence of the Town Board, that such dedication is desirable.

PERFORMANCE BONDS AND MAINTENANCE BONDS

These requirements shall be fully met in strict accordance with the procedure established by the town’s Subdivision Regulations, the town’s Street Specifications and applicable provisions of the town law. A letter of credit will be considered as an alternative to a maintenance Bond at the discretion of the Town Board.

INSPECTION OF IMPROVEMENTS 5% (five percent) of estimate****

*****The field inspection of improvements required for approval shall be warranted through an escrow account established prior to the signing of the final subdivision map by the Chairman of the Planning Board. The amount of such account and the cap established for engineering review of such installation shall be set at (5%) five percent of the estimated cost of the installation of such improvements.*

SEQR-RELATED FEES

Further, in addition to the above stated fees, the applicant shall reimburse the town for expenses in the review of proposed actions in accordance with the provisions of Title *ECL and Part 617 NYCRR

SPECIAL USE PERMIT APPLICATION	\$250.00
SITE PLAN REVIEW APPLICATION	\$100.00 + .05 per sq. ft of gross floor area proposed

1.
- In addition to the application fee costs incurred* by the Planning Board for review by its engineering consultant, planning consultant or other necessary specialists *shall be reimbursable to the town.*

PETITION FOR RE-ZONING \$1,000.00

PDD Part One	\$1,000.00** Town Board
PDD	Part Two
	SEE SITE PLAN, SEQR FEES

PDD Amendment **\$1,000.00**

**Application for a PDD/PUD is applied for through the Town Board. The Town Board then will make a referral to the Town Planning Board for site plan review. Site plan review fees are required. The Planning Board will then refer applicant back to the Town Board with their recommendations for approval.

USE VARIANCE APPLICATION \$100.00**

If a consultant is considered necessary by the Zoning Board of Appeals for an informed decision, reimbursement to the town for such services shall occur at cost.

AREA VARIANCE APPLICATION	\$100.00 plus \$50.00 per additional variance requested within the same application
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The Town Board, Planning Board or Zoning Board of Appeals, as applicable, shall hold no public hearing nor take any action to endorse or approve any application until all applicable fees and reimbursable costs have been paid to the town with receipt therefore proved to the respective Board.

PERMIT FEES

BUILDING PERMIT <i>RESIDENTIAL</i>	.10 per sq. ft./min. \$50.00
BUILDING PERMIT <i>COMMERCIAL</i>	.15 per sq. ft.
BUILDING PERMIT <i>SHED/DECK</i>	\$50.00
<i>SWIMMING POOL</i>	\$50.00
<i>WATER WELL INSTALLATION</i>	\$50.00
<i>SIGN PERMIT</i>	\$50.00

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WASTE WATER SYSTEM	\$50.00
SEWER INSTALLATION	\$50.00
POLE BUILDING	.05 per sq. ft./min. \$50.00
DETACHED GARAGE	.05 per sq. ft./min. \$50.00
RENEWAL FEE	\$50.00
DEMOLITION FEE	\$50.00
FORESTRY, TIMBER HARVESTING	\$100.00 + \$3.00 acre harvested
MISCEL. PERMIT NOT LISTED	\$50.00

Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Motion carried.

Motion by Saul seconded by Blaisdell to authorize the Supervisor to sign a preventative Maintenance Contract with Allstate Power Systems, L.L.C. for preventative maintenance of the generators at the Community Center and Town Hall in the amount of \$824.62.
Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Motion carried.

Motion by Thompson seconded by Blaisdell to approve the Town of Milton’s credit card use policy as follows:

- All credit card purchases require a signed purchase order. All company credit cards have an established credit limit.
- Credit cards will remain in a locked drawer in the office of the Town Comptroller until authorization is obtained from the Supervisor.
- Receipts for credit card purchases must be submitted to the Comptroller’s office to be attached to statement for payment.
- Any employee making unauthorized credit card purchases will be required to make restitution to the Town within 25 days.

Current credit cards and authorized signers:

Lowes:
Frank Thompson
Stephanie Bell
Russell Nowhitney
David Forbes
Jeff Manning

VISA
Frank Thompson
Wayne Howe
Stephanie Bell

AC Moore
Royann Blodgett
Stephanie Bell

Staples
Mary Ann Mevec
Anne Whittmore
Stephanie Bell
David Forbes
Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Motion carried.

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Motion by Miranda seconded by Blaisdell there being no further business to adjourn.
Miranda-yes; Blodgett-yes; Blaisdell-yes; Saul-yes; Thompson-yes. Motion carried.

Meeting adjourned at 12:28 P.M.

Respectfully submitted,

William J. Mevec
Town Clerk